

**Mercer County Community College**  
**Office of the Vice President for Academic Affairs**

### **Rights and Privileges of Clinical Faculty**

Clinical instructors are integral to the success of the college's instructional services in the Radiography, Medical Laboratory Technology and Physical Therapist Assistant programs. These faculty are appointed by the college in cooperation with the clinical agency to deliver services in accordance with the policies and procedures of the college and more specifically, as delineated in the policy manual of the respective academic program.

Instructors appointed to the clinical faculty receive no monetary compensation, but in all other respects they enjoy the same rights and privilege of part-time faculty who are appointed to teach conventional courses. MCCC's *Adjunct Faculty Handbook* published and updated periodically by the Vice President, Academic Affairs, provides a summary of the rights and responsibilities of all part-time faculty. This publication also contains other important information about activities and events of interest to all instructors. The following summarizes specific rights and privileges for MCCC's clinical faculty:

#### **Academic Support**

The college affords clinical instructors a variety of arenas in which they can discover connections to colleagues and opportunities to shape the college community. These include workshops, meetings, and events specifically designed for the debate of current institutional issues.

#### **Tuition for MCCC Courses**

Upon the recommendation of the Dean of Health Professions, and the approval of the Vice President Academic Affairs, clinical faculty may enroll without tuition in credit courses conducted by the college, not to exceed six credit hours each academic semester. The following criteria will be used to determine whether the college will support tuition-free enrollment in a MCCC course:

- The clinical instructor agrees to pay for any fees, books, and supplies needed for the course.
- The instructor must have served as the clinical instructor for at least one student across two different terms and must agree to continue as a clinical instructor in the program following completion of the MCCC course.

#### **Professional Development**

In addition to MCCC course enrollment without tuition as described above, the college offers clinical faculty the opportunity to participate in other professional development activities. These include the following:

- College-sponsored convocations, typically at the beginning of each semester, addressing topics of interest and importance to all instructors.

- Ongoing workshops and meetings specifically targeting the interests and needs of educators.
- The Health Professions Division may offer additional education specific to the professional practice or discipline specific concerns.

### **Commencement**

All faculty, including those who serve as clinical instructors, are encouraged to participate in commencement ceremonies conducted in May of each year. Program coordinators will inform clinical faculty annually of the date and time for the ceremony. Clinical faculty may contact the college's Student Activities Office (609-570-3435) in early spring to reserve academic attire at college expense.

### **College Facilities**

Clinical instructors enjoy full library privileges at both the West Windsor and James Kerney Campus libraries. This includes reference assistance, loan privileges, interlibrary loans, and access to the on-line indexes and data bases. Information about library services be obtained by visiting either library or by calling 609-570-3554.

Instructors also may use the college's fitness center and pool, located on the West Windsor Campus. Contact the Hours the Physical Education Department at extension 609-570-3741 for hours of operation and arrangements for the access.

Mercer County Community College offers a full array of extracurricular activities and benefits for the college community. Clinical instructors are encouraged to participate in college wide events.



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Dr. J. Brandon Shaw, Vice President, Academic Affairs

11-8-18

Date