

MERCER COUNTY COMMUNITY COLLEGE

722nd Minutes of the Meeting

of the Board of Trustees

March 26, 2025

The meeting was called to order by Chair Kristin Appelget at 6:32pm at Mercer County Community College West Windsor Campus. In addition to the Chair, the following members were in attendance: Julie Blake, Eashwayne Haughton, Jacquelyn León, Lawrence Nespoli, Gregory Puliti, Scarlett Rajski, Aamir Rehman, Deborah Preston (MCCC President), and Jordyn Bostick (Alumni Trustee). Also present was Adam Herman, College Counsel. Absent was Shannon Mason and Daryl Minus-Vincent.

I. OPENING OF MEETING

A) FLAG SALUTE

Chair Appelget led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

C) ADOPTION OF AGENDA

Trustee Puliti moved to approve the agenda, which was seconded by Trustee Blake and adopted with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

D) PUBLIC COMMENT

No one from the attending public addressed the board at this time.

II. PRESIDENT'S UPDATE

President Preston presented on the proposed tuition and fees for FY26. A copy of the presentation will be made a part of the minutes of this meeting.

President Preston provided the following updates:

- The *Spring into Student Success* annual Foundation event will take place on April 3rd. Tickets are still available.
- The required state financial disclosure statement form will be coming out on April 1st. This is a requirement for all Board members. Failure to complete the form will result in a financial penalty to the college.
- The NJCCC Opportunity Summit awards and dinner event will take place on June 5th. Any Trustee interested in attending, please contact Lynnette McCarthy for more information.

- Commencement is 50 days away on May 15th.
- President Preston, along with the RVCCC and Middlesex presidents, were nominated as an 2025 NJ Innovate 100 honoree for their leadership in establishing the NJBioFutures. The celebration event will take place in mid-May.

III. APPROVAL OF MINUTES

A) APPROVAL OF MINUTES OF FEBRUARY 26, 2025 BOARD MEETING

Trustee Puliti moved to approve the minutes of the February 26, 2025 Board Meeting, agenda item III (A), which was seconded Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

BE IT RESOLVED, that the minutes of the February 26, 2025 meeting of the Board of Trustees are approved as presented.

IV. FINANCE & FACILITIES MATTERS

Trustee Puliti presented agenda items IV (A) FY25-213 through (D) FY25-216 for ratification, which were second by Trustee Haughton. The items were ratified with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

A) MONTHLY FINANCIAL STATEMENT (Resolution FY25-213)

The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.

B) INVESTMENT DETAIL (Resolution FY25-214)

The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.

C) PURCHASE ORDERS AND CONTRACTS UNDER \$41,600 (Resolution FY25-215)

The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$41,600.00, which is attached.

D) MONTHLY PAYMENTS LIST (Resolution FY25-216)

The members of the Board noted receipt and ratified the monthly payments lists for February 2025.

Trustee Puliti presented agenda items IV (E) FY25-217 through (M) FY25-225, which were second by Trustee Haughton. The items were passed with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye. Trustee Rajski abstained from agenda item (M) FY25-225.

E) AME Inc. (FY25-217)

F) Cleary, Giacobbe, Alfieri, Jacobs, LLC. (FY25-218)

G) Dempster Fire Training Center – Donation of Fire Truck to AMEDICAUSA (FY25-219)

H) Facilities Department – Disposal of Obsolete Vehicles (FY25-220)

I) Garden State Sealing Inc. (FY25-221)

J) GovernmentJobs.com Inc. dba NEOGOV (FY25-222)

- K) Monmouth-Ocean Educational Services Commission (FY25-223)
- L) Perkins Grant Budget Modification FY25 (FY25-224)
- M) Dempster Fire Training Center – Acceptance of Donated Fire Engine from Hamilton Twp. (FY25-225)

Trustee Puliti presented agenda item IV (N) FY25-226, which was second by Trustee Haughton. The item was passed with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

- N) Tuition Rates, Technology, and College Fees (FY25-226)

Due to the flat funding from the county and state, the administration is recommending a \$12 per credit hours increase in tuition, and Trustee Puliti noted that this was not an easy decision for the Board of Trustees to make knowing that it will greatly affect students. If the funding from the state or county are reinstated, Trustee Puliti would like the Board of Trustees to revisit the tuition rates and fees. Trustee Nespoli expressed his concerns of continued sustainability. Trustee Rehman echoed the information about the Foundation's support that Dr. Preston mentioned during her presentation. Chair Appelget asked that the College administration provide early estimates of the budget and tuition and fees to the Board in February, as well as scheduling a special Finance meeting in early March prior to the public Tuition Forum. Alumni Trustee Bostick thanked the Board of Trustees for actively discussing tuition costs, and thanked the Foundation for their assistance to help students in need.

V. HUMAN RESOURCES MATTERS

Trustee Rehman presented agenda item V (A) FY25-227, which was seconded by Trustee Rajski. The items were passed with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

- A) RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATIONS, STIPENDS, AND RECEIPT OF STAFF SEPARATION REPORT (Resolution FY25-227)
BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and notes receipt of the staff separation report, which will be made a part of the minutes of this meeting.

Trustee Rehman presented agenda item V (B) FY25-210, which was seconded by Trustee Nespoli. The items were passed with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

- B) REAPPOINTMENT OF FIRST-YEAR FACULTY MEMBERS (Resolution FY25-228)
BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2025-2026 academic year to certain faculty members currently in their first year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

VI. OPERATIONS MATTERS

Trustee Blake presented agenda item VI (A) FY25-229 for ratification, which were second by Trustee Nespoli. The item was ratified with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

A) FEBRUARY 2025 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES
(Resolution FY25-229)

The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Blake presented agenda item VI (B) FY25-230, which was seconded by Trustee Nespoli. The item was passed with Trustees Appelget, Blake, Haughton, León, Nespoli, Puliti, Rajski, and Rehman voting aye.

B) RESOLUTION TO SUNSET OUTDATED POLICIES (Resolution FY25-230)

WHEREAS, the Mercer County Community College is committed to maintaining up-to-date and relevant policies that reflect current best practices and the evolving needs of the institution;

WHEREAS, a comprehensive review of existing policies has identified several policies that are outdated, redundant, or no longer applicable;

WHEREAS, the sunseting of these policies will streamline governance, reduce administrative burden, and enhance operational efficiency;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President and Operations Committee of the Board.

OMB 358	Waiver of Tuition Survivors of 9/11/01 Victims
OMB 366	Waiver of Tuition for CTI Graduates
OMB 405	Servicemember's Opportunity College Program
OMB 421	Full Faith in Credit Policy for Thomas Edison College
OMB 423	Career Development Clinic Services
OMB 551	Special Grants-In-Aid Program
OMB 683	Litter Control

BE IT FURTHER RESOLVED, that the Board directs the President and all relevant College departments to ensure that all references to the sunsetted policies are removed from official documents and communications.

Trustee Blake presented agenda item VI (C) though VI (E). The second reading will take place at the April 2025 meeting.

- C) Revised Policy 984 Acceptable Use of Social Media – First Reading
- D) New Policy 615 Inclement Weather – First Reading
- E) Revised Policy 938 College Travel – First Reading

VII. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT

Dr. Nespoli shared two updates.

- NJCCC Awards Dinner – The NJCCC will be holding its annual statewide awards dinner on June 5th in Atlantic City. Dr. Nespoli said he strongly supports President Preston’s earlier statements about submitting MCCC nominations for these awards. There is one award that he has a special interest in – the Lawrence Nespoli Community College Leadership Award – which was established upon his retirement as NJCCC president in 2018.
- New Jersey Statehouse Update – Governor Murphy has proposed troubling cuts in state funding to community colleges including. The NJCCC is organizing a statewide legislative action campaign to seek restoration of this funding in the FY2026 state budget. Dr. Nespoli said it was important for MCCC to actively participate in this campaign, and Dr. Preston concurred. Activities will include sending emails to state legislators. This can be easily accomplished by using the following link to the NJCCC website.
<https://www.njcommunitycolleges.org/legislative-action-center/#/40>

VIII. CHAIR’S REPORT

Chair Appelget thanked Perry Lattiboudere and Adam Herman for their service as College Counsel.

IX. EXECUTIVE SESSION

BE IT RESOLVED, that this Board adjourned to an Executive Session at 7:16pm to discuss a personnel matters. Circumstances under which these discussions will be disclosed to the public when necessary actions are taken at public session. The Executive Session concluded at 7:53pm. The public session reconvened at 7:54pm.

There being no further business to discuss, Trustee Puliti moved to adjourn the meeting. The motion was seconded by Trustee Blake and passed unanimously. The meeting adjourned at 7:56pm.

Respectfully submitted,



Deborah E. Preston, Ph.D.
President, Mercer County Community College

**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY25-213

REVENUE	Budget FY25	Actual as of 02/28/2025	Percent of Budget Realized	2024 Actual
Tuition- Credit	\$ 25,110,377	\$ 25,554,293	102%	\$ 22,216,219
Course Fees	\$ 9,700,000	\$ 9,904,682	102%	\$ 8,226,719
Tuition Waivers	\$ (2,000,000)	\$ (2,835,924)	142%	\$ (2,397,594)
TOTAL TUITION & FEES:	\$ 32,810,377	\$ 32,623,051	99%	\$ 28,045,344
APPROPRIATIONS				
State of New Jersey	\$ 7,433,816	\$ 5,156,824	69%	\$ 7,967,611
County of Mercer	\$ 19,729,980	\$ 13,153,260	67%	\$ 19,343,117
Partnerships	\$ 50,000	\$ -	0%	\$ 49,622
Community Education/Non Credit	\$ 880,000	\$ 426,619	48%	\$ 847,047
Auxiliary Operations	\$ 2,855,000	\$ 1,774,472	62%	\$ 2,963,018
Facility Rentals	\$ 700,827	\$ 555,263	79%	\$ 834,080
Other Income	\$ 2,400,000	\$ 2,038,385	85%	\$ 4,144,231
TOTAL REVENUE:	\$ 66,860,000	\$ 55,727,874	83%	\$ 64,194,071
EXPENSES				
Salaries & Wages	\$ 40,064,236	\$ 25,645,089	64%	\$ 38,716,501
Faculty	\$ 17,349,400	\$ 11,179,286	64%	\$ 16,762,765
Administrators	\$ 4,096,946	\$ 2,489,600	61%	\$ 3,961,657
Clerical	\$ 2,384,695	\$ 1,556,753	65%	\$ 2,304,053
Professional	\$ 9,511,841	\$ 6,315,585	66%	\$ 9,193,964
Part Time	\$ 4,264,714	\$ 2,620,298	61%	\$ 4,120,496
Custodial / Maintenance / Security	\$ 2,456,640	\$ 1,483,568	60%	\$ 2,373,565
Total Salaries & Wages	\$ 40,064,236	\$ 25,645,089	64%	\$ 38,716,501
Employee Benefits	\$ 13,000,000	\$ 7,813,163	60%	\$ 12,438,619
TOTAL PERSONNEL EXPENDITURES:	\$ 53,064,236	\$ 33,458,252	63%	\$ 51,155,120
Utilities	\$ 1,985,950	\$ 1,181,661	60%	\$ 1,796,161
Building Lease	\$ 350,000	\$ 231,728	66%	\$ 296,774
Maintenance Contracts	\$ 995,000	\$ 617,586	62%	\$ 1,022,837
Facilities Maintenance	\$ 550,000	\$ 376,726	68%	\$ 530,375
Insurance	\$ 800,000	\$ 706,653	88%	\$ 752,120
Staff Development/Travel	\$ 490,000	\$ 415,817	85%	\$ 578,500
Marketing General Advertising	\$ 300,000	\$ 84,692	28%	\$ 594,147
IT Hardware / Software	\$ 1,600,000	\$ 1,416,016	89%	\$ 1,611,130
Legal/Professional Fees	\$ 680,000	\$ 535,233	79%	\$ 750,925
Purchased Services	\$ 1,900,000	\$ 1,454,828	77%	\$ 2,362,665
General Ed/Lab Supplies	\$ 365,000	\$ 258,943	71%	\$ 360,807
Student Development	\$ 465,000	\$ 272,990	59%	\$ 459,231
Other	\$ 3,314,814	\$ 2,958,129	89%	\$ 4,115,285
TOTAL OTHER EXPENDITURES:	\$ 13,795,764	\$ 10,511,002	76%	\$ 15,230,957
TOTAL OPERATING AND PERSONNEL	\$ 66,860,000	\$ 43,969,254	66%	\$ 66,386,076

**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY25-214

**INVESTMENT DETAIL
 FOR THE PERIOD ENDING FEBRUARY 28, 2025**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM & INTEREST RATE</u>	<u>AMOUNT</u>
02/28/25	BANK OF PRINCETON	3.95%	695,143.65
02/28/25	FIRST BANK	3.95%	1,139,407.63
02/28/25	WELLS FARGO BANK BALANCE	3.91%	7,342,931.77
02/28/25	CASH MANAGEMENT FUND-NJ	5.23%	<u>14,820,633.18</u> **
			\$ 23,998,116.23 *
	<u>LONG TERM INVESTMENTS</u>		
02/28/25	WELLS FARGO - UNEMPLOYMENT TRUST	3.95%	<u>\$ 526,192.02</u>

* Cash Balances are gross, current Liabilities are not netted against these balances

** Includes: 1.3 mil in Flight Fees

MCCC PURCHASE ORDER REPORT
\$8,320 - \$41,600
MARCH 26, 2025

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publicly Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)

Budget lines beginning with "2" indicate grant funded
 Budget lines beginning with "7" indicate capital projects

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	Description	BASIS FOR AWARD
1	B8621	2/1/25	INTERNATIONAL PRODUCE Windsor, NJ	\$8,349.00	10-01-02-02-208005-61121	Produce for JKC Café for FY25.	Exemption: Food
2	B8681	2/1/25	NASCO Fort Atkinson, WI	\$8,836.00	10-01-01-02-206100-61101	Lab Supplies for Biology department in FY25.	TIPS #230807
3	B8847	2/1/25	HOME DEPOT CREDIT SERVICES Long Island City, NY	\$9,000.00	10-07-01-03-301401-61500	Building supplies for facilities in FY25.	OMNIA #16154
4	B8885	2/1/25	CONOVER BUILDING MAINTENANCE North Brunswick, NJ	\$11,800.00	10-07-01-03-301401-68570	Janitorial services paid for by Huaxia Chinese school in FY25.	MCCC RFP #2007
5	P20555	2/3/25	KC SIGN Aston, PA	\$29,760.00	70-07-01-03-701263-76101	Sign installation services at both entrances to the West Windsor Campus. Paid for by Chapter 12.	ESCNJ #21/22-26
6	P20553	2/3/25	DECOTIIS, FITZPATRICK COLE, LLP Paramus, NJ	\$12,729.28	10-06-01-03-301001-64103	Legal Services for period ending 1/31/25.	Exemption: Professional Services
7	P20579	2/4/25	DELL FINANCIAL SERVICES LLC Round Rock, TX	\$23,890.37	70-07-01-03-700107-69530	Lease of Laptops and Desktops for staff.	NJSC #24-TELE-71883
8	P20578	2/4/25	NATIONAL BUSINESS FURNITURE, LLC Milwaukee, WI	\$16,513.00	70-07-01-03-700102-69420	Replacement furniture for rooms in the ES and SC Buildings.	GSA #GS-27F-0024V
9	P20584	2/5/25	INSTRUCTURE, INC. Salt Lake City, UT	\$14,638.00	10-06-01-03-301001-63100	Annual subscription for diploma services.	Exemption: Graduation Supplies
10	B8998	2/5/25	PRESIDIO NETWORKED SOLUTIONS LLC Iselin, NJ	\$14,996.00	10-01-01-03-301303-69612	Cisco networking services for FY25.	NJSC #21-TELE-01506
11	P20587	2/6/25	COLLEGIATE BASKETBALL OFFICIALS ORGANIZATION New Cumberland, PA	\$15,380.00	61-05-01-04-402002-64110	Officiating services for Athletics.	Exemption: Professional Services
12	B9001	2/6/25	INTERSECTION MEDIA, LLC New York, NY	\$24,000.00	10-06-01-05-500120-66350	Bus and rail public transit advertising services in FY25.	Exemption: Advertising

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	Description	BASIS FOR AWARD
13	P20597	2/7/25	DYNAMIC SECURITY LLC DBA SECUNI Edison, NJ	\$10,471.50	70-07-01-03-701513-76101	Replacement of elevator access controls in the CM Building. Paid for by Chapter 12.	GSA #07F-0251X
14	P20651	2/13/25	CDW GOVERNMENT Shelton, CT	\$11,561.48	10-05-01-04-405011-69520	Purchase of iPads for student advisors.	Sourcewell #121923
15	P20628	2/13/25	TEQUIPMENT. NET Long Branch, NJ	\$13,039.00	22-01-01-02-302144-61100	Purchase of equipment for electronics engineering technology program. Paid for by Perkins Grant.	MCCC RFQ #2516
16	P20627	2/13/25	HANNON HILL Atlanta, GA	\$34,446.99	10-06-01-05-500120-64110	Payment for yearly subscription for Cascade (CMS) web editor for FY25.	Exemption: Proprietary
17	P20652	2/17/25	DELL MARKETING LP Round Rock, TX	\$11,518.70	10-05-01-04-405011-69520	Purchase of student laptops.	NJSC# 24-TELE-71883
18	B09012	2/20/25	PROEDUCATION SOLUTIONS LLC Sarasota,FL	\$33,000.00	10-05-01-04-400120-64102	Financial Aid consulting services for FY25.	Exemption: Consulting Services
19	B9014	2/24/25	PERFORMANCE FOOD GROUP, INC. Elizabeth, NJ	\$24,000.00	22-01-02-02-302150-61255	Groceries for the Food Pantry for FY25. Paid for by the Hunger free grant.	Exemption: Food
20	P20698	2/25/25	NJ COMMUNITY COLLEGE INSURANCE POOL TRENTON, NJ	\$30,029.00	10-06-01-03-301002-52002	Workers Compensation pool FY25.	Exemption: Insurance
21	P20716	2/27/25	ONSOLVE, LLC Atlanta, GA	\$9,385.45	10-01-01-03-301307-64110	Payment for M-Alert cloud application.	NJEDGE #269EMPS-20-001-CP-ONS

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 217

**AME INC.
HVAC CONTROL SYSTEMS**

WHEREAS, Mercer County Community College has a need to purchase HVAC control systems and associated materials and services, including installation and training services for the Administration (AD) building, Business (BS) building, Engineering Technology (ET), and Health & Science (HS) building, as well as building automation controls for the second floor of the HS building, on the West Windsor campus, paid by the Chapter 12 program; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement*; and

WHEREAS, Mercer County Community College is a member of Educational Services Commission of New Jersey Cooperative Pricing Agreement for the procurement of goods and services at competitive pricing; and

WHEREAS, Mercer County Community College has identified that AME Inc. of Fairfield, NJ has the experience necessary to provide the required HVAC control systems and associated materials and services for the specified buildings on the West Windsor campus, under the Cooperative Pricing Agreement with the Educational Services Commission of New Jersey* which represents the best value for the College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with AME Inc. of Fairfield, NJ to purchase HVAC control systems and associated materials and services, including installation and training services, for the Administration (AD) building, Business (BS) building, Engineering Technology (ET), and Health & Science (HS) building, as well as building automation controls for the second floor of the HS building on the West Windsor campus, for an amount not to exceed \$375,000. Paid by the Chapter 12 program.

*Educational Services Commission of New Jersey ESCNJ 20/21-50

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 218

**CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC
LEGAL SERVICES**

WHEREAS, Mercer County Community College has the need to acquire professional legal services
Master Planning services for the College; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.5, (a) (1) exempts professional
services from public advertising for bids but requires a resolution authorizing the award of such
a contract; and

WHEREAS, to obtain the best overall value for the College, Request for Proposal #2403B for legal
services was issued to evaluate various legal firms on criteria that included price and other
factors; and

WHEREAS, of the six (6) vendors which responded to the request for proposal for professional legal
services, Cleary, Giacobbe, Alfieri, Jacobs, LLC was considered the most overall responsible and
best value for the college; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Cleary,
Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey to provide professional legal services for
the College, for an amount not to exceed \$20,000 from April 1, 2025 to June 30, 2025, \$60,000
from July 1, 2025 to June 30, 2026, and \$40,000 from July 1, 2026 to February 28, 2027, for an
overall contract period from April 1, 2025 to February 28, 2027.

Mercer County Community College Professional Services RFP #2403B

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 219

**DEMPSTER FIRE TRAINING CENTER – MERCER COUNTY FIRE ACADEMY
APPROVAL OF FIRE TRUCK DONATION**

WHEREAS, the Mercer County Fire Academy’s Dempster Fire Training Center has a surplus fire truck that have reached the end of its usable life, as described in the table below; and seeks to donate it to AMEDICAusa, a 501(c) (3) tax exempt public charity for shipment and use for a location in Guatemala, and

Year	Make/Model/Type (e.g. van, truck)	Model # / VIN #
2001	Seagrave Fire Truck	1F9EO28T51CST2094

WHEREAS, AMEDICAusa will be responsible for handling all matters regarding the donation, with no cost to Mercer County Fire Academy or the College; and

WHEREAS, a provision of County College Contracts Law, N.J.S.A. 18A:64A-25-27 requires a resolution authorizing the donation of equipment; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to donate a 2001 Seagrave fire truck, VIN # 1F9EO28T51CST2094, that has reached the end of its usable life to AMEDICAusa, a 501(c) (3) tax exempt public charity for shipment and use for a location in Guatemala, in a manner consistent with Board policy and the provisions of County College Contracts Law.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 220

**FACILITIES DEPARTMENT
DISPOSAL OF OBSOLETE VEHICLES**

WHEREAS, the Mercer County Community College Facilities Department has surplus vehicles that have reached the end of their usable life and are no longer needed, as listed below; and

Year	Make/Model/Type (e.g. van, sedan)	Model # / VIN #
2007	Jeep Liberty 4-door (College safety vehicle beyond repair)	1J4GL 48K27 W6216 16
2003	Ford Van (formerly used for transportation, beyond repair)	1FBSS 31LX3 HA697 27 Z
2003	Ford Wagon (formerly used for JCK programs, beyond repair)	1FBSS 31L13 HA697 38 Z

WHEREAS, a provision of County College Contracts Law, N.J.S.A. 18A:64A-25-27 requires a resolution authorizing the disposal of such surplus equipment; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to sell or dispose of the above listed vehicles that have reached the end of their usable lives, in a manner consistent with Board policy and the provisions of County College Contracts Law.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 221

**GARDEN STATE SEALING INC.
PAVING AND PAVEMENT REPAIR SERVICES**

WHEREAS, Mercer County Community College has a need to purchase paving and pavement repair services on the James Kerney campus, paid by the MCCC Foundation, and on the West Windsor campus, paid by the Chapter 12 program;

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement*; and

WHEREAS, Mercer County Community College is a member of Educational Services Commission of New Jersey Cooperative Pricing Agreement for the procurement of goods and services at competitive pricing; and

WHEREAS, Mercer County Community College has identified that Garden State Sealing Inc. has the experience necessary to provide the required paving and pavement repair services on the James Kerney and West Windsor campuses, under the Cooperative Pricing Agreement with the Educational Services Commission of New Jersey* which represents the best value for the College; now therefore;

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Garden State Sealing Inc., of Tinton Falls, NJ to pave the Trenton Hall parking lot at the James Kerney campus and various pavement repair projects on the West Windsor campus, for an amount not to exceed \$400,000. The James Kerney Trenton Hall parking lot paving project is paid by the MCCC Foundation. The West Windsor pavement repair projects paid by the Chapter 12 program.

*Educational Services Commission of New Jersey ESCNJ 23/24-06

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 222

**GOVERNMENTJOBS.COM, INC. dba NEOGOV
HUMAN RESOURCES SOFTWARE**

WHEREAS, Mercer County Community College has a need to purchase human resources software to improve the process of attracting and screening job applicants, track online job applications and manage training records, College-wide; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5 (a) 19 exempts proprietary computer software purchases from public solicitation for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Governmentjobs.com Inc. dba NEOGOV of El Segundo, California has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in Mercer County in the previous year, and the contract will prohibit them from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Governmentjobs.com Inc. dba NEOGOV of El Segundo, California, to purchase human resources software to improve the process of attracting and screening job applicants (“Perform”), track online job applications (“Insight”) and manage training records (“Learn”), College-wide, for academic year(s) 2024 and 2025, for an amount not to exceed \$75,000 from July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 223

**MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION
COOPERATIVE PRICING SYSTEM**

WHEREAS, the conducts a voluntary Cooperative Pricing System with educational institutions, including County Community Colleges, located within the State of New Jersey, utilizing the administrative purchasing services of the Monmouth-Ocean Educational Services Commission; and a subsequent Cooperative Pricing Agreement to effect substantial economies for the provision of work, materials, goods and services; and

WHEREAS, a provision of the County Colleges Contracts Law, N.J.S.A. 18A:64A-25.11a, specifically provides that a county college is authorized to participate in a cooperative pricing system established pursuant to the laws of New Jersey; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission for the provision and performance of various goods and services (including Smart Classroom Technology electrician services), commencing on March 26, 2025 for perpetuity.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 224

**AMENDMENT OF FY 2025 FUNDS
CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT**

WHEREAS, the New Jersey Department of Education, Office of Grants Management, has approved Mercer County Community College's application for Carl D. Perkins Career and Technical Education Grant for FY2025; and

WHEREAS, the New Jersey Department of Education, Office of Grants Management, notified the College on August 12, 2024 that it is approving its Carl D. Perkins Career and technical Grant application for FY 2025; and

WHEREAS, the Mercer County Community College Board of Trustees in a resolution adopted on June 26, 2024 approved the application and acceptance of the New Jersey Department of Education Carl D. Perkins Career and Technical Education Grant, for an estimated amount of \$730,198, for the period from July 1, 2024 through June 30, 2025 (FY2025); and

WHEREAS, the college has the necessity to modify the Perkins' budget due to the cost savings generated from the purchasing process;

WHEREAS, the New Jersey Department of Education requires the Board of Trustees to approve the amendment of grant budget modifications; now therefore

BE IT RESOLVED, that the Mercer County Community College Board of Trustees hereby approves the budget modifications of the New Jersey Department of Education Carl D. Perkins Career and Technical Education Grant, for the period from July 1, 2024 through June 30, 2025 (FY2025).

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 225

**DEMPSTER FIRE TRAINING CENTER – MERCER COUNTY FIRE ACADEMY
APPROVAL OF FIRE TRUCK DONATION**

WHEREAS, the Mercer County Fire Academy’s Dempster Fire Training Center, administered by Mercer County Community College, has a need for fire engines to serve in the education of students enrolled in the Center’s fire training program(s); and

WHEREAS, the Township of Hamilton, Mercer County, New Jersey fire engine available to donate to the Dempster Fire Training Center as specified in the below table; and

Year	Make/Model/Type	VIN #
2001	Seagrave Pumper Fire Engine	1F9EO28T51CST2094

WHEREAS, a provision of County College Contracts Law, N.J.S.A. 18A:64A-25-27 requires a resolution authorizing the acceptance of donation of equipment; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to accept the donation of a 2001 Seagrave Pumper Fire Engine with an approximate value of \$5,000.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 226

TUITION RATES, TECHNOLOGY, AND COLLEGE FEES

BE IT RESOLVED, that this Board approves increasing the Tuition Rates, Technology and College Fees effective beginning the summer semester of 2025 and thereafter:

In-county tuition:	\$12.00 per credit hour from	\$161.00	to	\$173.00
Out-of-county tuition:	\$35.00 per credit hour from	\$265.00	to	\$300.00
Out-of-state tuition:	\$24.00 per credit hour from	\$322.00	to	\$346.00
Technology fee:	\$2.00 per credit hour from	\$ 30.50	to	\$ 32.50
College fee:	\$2.00 per credit hour from	\$ 29.75	to	\$ 31.75

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 – 227

**RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATIONS, STIPENDS,
AND RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and receipt of the staff separation report, which will be made a part of the minutes of this meeting.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 – 227A

APPOINTMENTS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: March 7, 2025
Re: Ratification of Appointments

The following appointment(s) have been made since the February 2025 meeting of the Board of Trustees.

Effective Date of Hire	Department	Name	Title	Salary	FLSA
03/03/2025	Marketing & Communications	Samuel Guarino	Graphic Designer	\$53,500	Exempt

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 – 227B

PROMOTIONS / RECLASSIFICATIONS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: March 7, 2025
Re: Ratification of Promotions / **Reclassification**

The following promotions / reclassification(s) have been made since the February 2025 meeting of the Board of Trustees.

Effective Date of Promotion/ Salary Adjustment	Department/ Division	Name	Current Title/New Title	Current Base Salary	Adjusted Base Salary
03/03/2025	Academic Affairs	Nichol Killian	Current: Assistant to the Dean of Health Professions to New: Interim Director of Academic Advising & Support Center	\$67,548	\$88,060
03/01/2025	Finance & Auxiliary Services/Facilities	David Dilatush	Current: Maintenance I to New: Maintenance Specialist I-Carpenter Locksmith	\$44,940.83	\$53,500
03/01/2025	Finance & Auxiliary Services/Facilities	Michael Dorio	Current: Maintenance Specialist I to New: Maintenance Specialist I-Operating Technician	\$47,687	\$50,500
03/01/2025	Finance & Auxiliary Services/Facilities	Christian Martz	Current: Maintenance I to New: Maintenance Specialist I-Carpenter Locksmith	\$48,418	\$53,500
03/01/2025	Finance & Auxiliary Services/Facilities	Thomas Powell	Current: Maintenance I to New: Maintenance Specialist I-Mechanic	\$45,808	\$50,500

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 – 227C

STIPENDS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: March 7, 2025
Re: Ratification of Stipends

The following stipend(s) have been made since the February 2025 meeting of the Board of Trustees.

Effective Date of Stipend	Department	Name	Title	Stipend Based on Additional Duties	Purpose
02/17/2025 through 10/01/2025	Academic Affairs	Adelina Marini	Assistant Director of Academic Operations	\$293.07 bi-weekly	Assuming additional responsibilities.
02/18/2025 through 06/30/2025	Student Affairs	Marvin Carter	Director DEI	\$394.59 bi-weekly	Assuming additional responsibilities as Interim Dean of Student Affairs

**MERCER COUNTY COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEETING
 MARCH 26, 2025**

RESOLUTION FY25 – 227D

SEPARATIONS

Human Resources Department

To: Deborah Preston, PhD., President
 From: Yvette Henry, Vice President for Human Resources
 Date: March 3, 2025
 Re: Separations

The following separation(s) have been made since the February 2025 meeting of the Board of Trustees.

Effective Date of Separation	Department	Name	Current Title	Type
02/26/2025	College Safety	Sean Kornegay	Security Officer	RS
03/31/2025	Academic Affairs/Advising	Hannah Skarzynski	Academic Advisor	TR
04/11/2025	Finance	Kevin Linares-Pacheco	Accountant	CNR
03/31/2025	Liberal Arts	Francine Ventra	Administrative Specialist	RS

- *
- RS - Resignation
 - TR - Termination
 - GE - Grant Ended
 - RT - Retired
 - CNR - Contract Not Renewed

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 228

REAPPOINTMENT OF FIRST-YEAR FACULTY MEMBERS

BE IT RESOLVED, That this Board hereby approves the offering of new appointments effective with the 2025-2026 academic year to certain faculty members currently in their first year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

Name	Title	Division	Date of FT Hire
Rebecca Biebel	Assistant Professor	Liberal Arts	8/26/2024
Jessica LaFrennie	Instructor	Science & Health Professions	8/26/2024
Douglas Cooley	Instructor	Business, Technology and Professional Studies	8/26/2024
Lisa Meseroll	Assistant Professor	Science & Health Professions	8/26/2024



Resolution FY25-229

To: Ms. Carolyn White, V.P. Student Affairs
cc: Dr. Robert Schreyer

From: Todd Sparks
Manager of College Safety

Date: March 6, 2025

Subj: Reportable Crimes, Fires, and Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of ***February 2025, there were no Clery offenses or occurrences reported through College Safety and Security.***

End of report

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MARCH 26, 2025**

RESOLUTION FY25 - 230

RESOLUTION TO SUNSET OUTDATED POLICIES

WHEREAS, the Mercer County Community College is committed to maintaining up-to-date and relevant policies that reflect current best practices and the evolving needs of the institution;

WHEREAS, a comprehensive review of existing policies has identified several policies that are outdated, redundant, or no longer applicable;

WHEREAS, the sunseting of these policies will streamline governance, reduce administrative burden, and enhance operational efficiency;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President and Operations Committee of the Board.

OMB 358	Waiver of Tuition Survivors of 9/11/01 Victims
OMB 366	Waiver of Tuition for CTI Graduates
OMB 405	Servicemember's Opportunity College Program
OMB 421	Full Faith in Credit Policy for Thomas Edison College
OMB 423	Career Development Clinic Services
OMB 551	Special Grants-In-Aid Program
OMB 683	Litter Control

BE IT FURTHER RESOLVED, that the Board directs the President and all relevant College departments to ensure that all references to the sunsetted policies are removed from official documents and communications.



Proposed FY26 Tuition & Fees

March 26, 2025

1

Why Raise Tuition?

- Proposed a \$20 million decrease in State community college funding (\$568K for Mercer)
- County funding remains at FY 2025 level.
- Enrollment expected to be flat.
- New “fiscal accountability” legislation penalizes colleges for deficit spending.

2



Why Raise Tuition?

- Contractual Salary Improvements.
- Increase in healthcare and insurance costs.
- Price increases in materials, energy, benefits, and other operational/educational costs.

FY26 Proposed Tuition & Fees

	Proposed Increase Per Credit	Rate Change	Per Semester Impact 12-15 credits
In-County Tuition	\$12.00	\$161.00 to \$173.00	\$144.00 - \$180.50
Technology Fee	\$2.00	\$ 30.50 to \$ 32.50	\$12.00 - \$15.00
College Fee	\$2.00	\$ 29.75 to \$ 31.75	\$12.00 - \$15.00

Impact of Increases

	Cost Per Credit	Increase FY26	Total Semester
6 Credits	16.00	96.00	1432.50
12 Credits	16.00	\$192.00	\$2847.00
15 Credits	16.00	\$240.00	\$3558.75

What if a Student Still Needs Assistance?

- Those who are not eligible for any of the above, can receive Foundation scholarships, Completion Fund, and/or Student Emergency Funds to offset the cost. Available FY2026 Foundation Scholarships = **\$950,400** more than any county college in New Jersey.
- Mercer County Community College does not want any student left behind due to his/her/their inability to pay.

Tuition and Fees Comparison-NJCC

NJ Community Colleges Tuition and Fees Structure
 Fall 2024-2025 [In-County]

NJ COMMUNITY COLLEGES	Tuition		College/ Gen Fee	Stud/Athl/Ins Fac/Sec Fee	Total Tuition & Fees
	per credit	Tech Fee			
Rowan College South Jersey-Cumberland**	\$126.00	**	\$42.00	\$4.00	\$172.00
Rowan College South Jersey-Gloucester**	\$126.00	**	\$42.00	\$4.00	\$172.00
Camden County College	\$130.00	\$0.00	\$40.00	\$10.00	\$180.00
Ocean County College	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
Warren County Community College	\$169.00	\$6.00	\$6.00	\$1.00	\$182.00
Passaic County Community College	\$183.00	\$0.00	\$0.00	\$3.00	\$186.00
Essex County College	\$139.66	\$15.00	\$34.49	\$8.58	\$197.73
Middlesex County College	\$126.00	\$32.50	\$36.00	\$14.00	\$208.50
Brookdale Community College	\$167.00	\$15.72	\$0.00	\$26.28	\$209.00
Salem Community College	\$212.00	\$0.00	\$0.00	\$0.00	\$212.00
Union County College****	\$214.00	****	\$0.00	\$0.00	\$214.00
Bergen Community College	\$157.45	\$15.28	\$43.35	\$2.16	\$218.24
Mercer County Community College	\$161.00	\$30.50	\$29.75	\$0.00	\$221.25
Sussex County Community College	\$146.00	\$25.00	\$40.00	\$20.00	\$231.00
Rowan College at Burlington County***	\$151.50	\$10.50	\$7.25	\$63.75	\$233.00
Raritan Valley Community College	\$186.00	\$0.00	\$50.00	\$0.00	\$236.00
County College of Morris	\$173.00	\$35.00	\$29.00	\$0.00	\$237.00
Hudson County Community College	\$161.00	\$29.04	\$52.00	\$7.00	\$249.04
Atlantic Cape Community College*	\$174.00	*	\$31.50	\$49.50	\$255.00
COMMUNITY COLLEGE AVERAGE	\$156.59	\$13.07	\$25.07	\$10.88	\$202.86

*Atlantic Cape technology fees differ per course
 **Rowan College S. Jersey-Cumberland/Gloucester is charging a one-time laptop Tech Fee bet. \$600-\$800. The cost of the laptop is dependent on the program in which the student is enrolled. The laptop purchase can be waived upon proof of ownership.
 ***Rowan College at Burlington charges an Access Fee in an effort to better support students in the classroom, and to provide more predictability over the costs of books, RCBC students pay a flat rate for all of their books and course materials. Students are automatically enrolled in this program. Health Sciences courses have unique course materials that require a distinct cost schedule. To learn more or how to opt-out, please visit the bookstore website.
 ****Union is charging a one-time laptop Tech Fee \$500 to FT students, only if they opt in.