



**OMB 100 Bylaws of the Board of Trustees
Article VII, Section 7**

(3) Appearances before the Board

- a) The order of business of any regular meeting shall include an opportunity for the public to address the Board on any item of business which is included on the agenda. Anyone wishing to speak needs to register on the sign-in sheet before the meeting begins and is **limited to three (3) minutes**. The **Presidents of the Collective Bargaining Units** (United Adjunct Faculty, Faculty Association, Professional Staff Federation, AFSCME and Federation of Administrative Professionals) **may speak for six (6) minutes**. There shall be no yielding of time by any individual signed up to speak.
- b) Furthermore, any individual or group may petition the Board on any subject not on the agenda that lies within the Board's jurisdictional authority. The applicant for such a hearing shall [file with the President a written request](#) together with the question or topic for discussion or presentation, at least seven (7) days prior to a regular meeting of the Board. Executive Committee will review petition in agenda development.
- c) The Chairperson reserves the right to fix such time limits on presentations as he or she deems appropriate to the occasion and may limit the number of spokespersons who appear before it in opposition to or in support of a given issue being considered by the Board. The Board, by majority vote, may extend such limits as it deems appropriate.
- d) Except in emergencies, the Board shall not attempt to decide upon any question before examining and evaluating any information any person requests the Board to consider. The appropriate Board committee and/or the President of the College shall be given an opportunity to examine and to evaluate all such information and to recommend action before the board makes a decision.

Please complete and submit the [Public Comment Registration](#) form at least seven days prior to the date of the meeting at which you would like to speak.